



# Job Specification: “Volleyball for Scotland”

## - Charity Trustee

### Key Responsibilities

#### 1. Governance

- Ensure the charity operates within its legal and regulatory framework
- Uphold the highest standards of integrity and probity

#### 2. Strategic Oversight

- Contribute to the development and implementation of the charity’s strategic plan
- Support and challenge the executive team to ensure the strategy is robust and achievable

#### 3. Financial Stewardship

- Monitor the financial performance of the charity
- Ensure that financial controls and risk management systems are robust and defensible

#### 4. Equality, Diversity & Inclusion

- Collaborate with other organisations and partners to promote EDI initiatives
- Function as an advocate for EDI within the charity and the wider community

#### 5. Income Generation & Distribution

- Create opportunities to support access to volleyball programmes
- Promote activities that support the growth of volleyball in Scotland
- Fundraising

<p><b>Skills &amp; Experiences</b></p>	<ul style="list-style-type: none"> <li>• <b>Leadership:</b> Experience in a leadership role, preferably within a charity or sports organisation</li> <li>• <b>Strategic Thinking:</b> Ability to think strategically and contribute to the development of long-term plans</li> <li>• <b>Financial Acumen:</b> Understanding of monetary management and the ability to interpret financial reports</li> <li>• <b>Communication:</b> Excellent communication and people skills</li> <li>• <b>Commitment:</b> A passion for volleyball and a commitment to the development of the sport in Scotland</li> </ul>
<p><b>Time Commitment</b></p>	<ul style="list-style-type: none"> <li>• Attend board meetings at least four times per year</li> <li>• Organise fundraising opportunities</li> <li>• Attend Volleyball for Scotland events</li> <li>• Engage in ad-hoc email and phone communications as needed</li> </ul>
<p><b>Additional Requirements</b></p>	<ul style="list-style-type: none"> <li>• Must register as a Trustee on Companies House</li> <li>• Willingness to undergo a background check</li> </ul>



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Volleyball for Scotland is a charity registered by OSCR, no. SC044749.

Scottish Volleyball is an equal opportunities employer and aims to provide a working environment free from any form of harassment, intimidation, victimisation, or discrimination. We aim to ensure that no job applicant or employee receives less favourable treatment on the grounds of gender, marital status, race or ethnic origin, LGBT+ identity, age, or disability. All appointments are made purely based on merit and ability.

**Don't meet every single requirement? We are dedicated to building a diverse, inclusive authentic workplace, so if you are excited about this role but your experience does not align perfectly with every qualification in the job description, we encourage you to apply anyway.**

Further information on how to be a Trustee can be found on the OSCR website. Enter “how to be a Trustee” in the site search, website: [www.oscr.org.scot](http://www.oscr.org.scot)